

# HQ Grants and Funds to support local Scouting



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## Background

Over the year's Scouting has been extremely fortunate to receive generous donations from many individuals and organisations who wish to support our work at a national and local level. The result of these donations is that there are a range of Funds available, particularly to support local Groups/Units and individual members who require financial assistance in undertaking their Scouting.

Set up in 2001, the Development Grants Board (the DGB) has a remit to receive applications and provide grants for the development of local Scouting. Whilst in the past, previous applicants have had to approach various departments at Gilwell Park for grant assistance a new 'One-stop-shop' approach has now been established with a single point of contact for all grant enquiries and applications – the DGB Grants Team.

In a few cases, some Funds are managed by other specialist teams at HQ, specifically the International & Activities Affairs Team, who will work very closely with the DGB Grants team. Where appropriate, you may be guided to these teams depending on your enquiry. But you should always apply in the first instance to the DGB Grants team.

## What do we fund?

### Things we can fund include:

- Start up grants for all new youth sections
- Supplementary Grants for recipients of a Start up grant to support their first year membership fees
- Development planning events, where the outcome is a new Development Plan (for Districts, County/Area or Scottish Regional levels), with a focus on growing the Movement
- Country/English Regional Development Sectional events, focussing on the Cub Scout and Scout Network sections
- Support events for District Commissioners and Group Scout Leaders
- Capital equipment to promote Scouting for Districts/Counties/Areas/Regions (Scotland)
- Training Adviser recruitment, retention and support
- Small local projects aimed at the recruitment of new adult volunteers
- Major, long-term development projects, which may include the employment of a paid Development Officer(s)
- Capital equipment to support the delivery of adult training
- Training for Young Leaders, Executive and other committee members
- Training for trainers
- Training workshops to help users understand how to use the Membership Database, 'Programmes Online' and other HQ website resources and tools
- Support for Activity Assessors training and updates
- Support for using Technical Advisers to run Assessor workshops

## The Scout Information Centre

Gilwell Park Chingford London E4 7QW Tel + 44 (0)20 8433 7100 Fax + 44 (0)20 8433 7103 email [info.centre@scout.org.uk](mailto:info.centre@scout.org.uk) [www.scout.org.uk](http://www.scout.org.uk)

- Attendance at DofE Expedition Assessor workshops and other related DofE training
- Attendance at a Permit Assessment Course
- Support for members in financial hardship to attend camps/events both in the UK and abroad
- Explorer Belt Expeditions
- International community development projects
- Hosting a Group from abroad in the UK
- Support for members in financial hardship to purchase uniform
- Support for opening a new Group in a recognised area of social deprivation
- Support for minibus driver training and assessment (D1+E)
- Support for Sea Scout and Air Scout Groups, both 'recognised' and 'non-recognised'
- Support for the development of Special Needs scouting, and support for individual members with special needs to participate
- Support to provide access to Scouting premises for those with special needs members and the public

### **Things we do not generally fund**

- The refurbishment or building of Scout premises
- Minibuses and general purpose trailers
- Costs of general Wood Badge Leader training
- Day-to-day running costs e.g. gas, electricity, rent
- Promotional literature and 'give-aways' e.g. leaflets, posters, advertising, pens/pencils, balloons, badges, stickers
- General scouting equipment e.g. camping and other activity equipment, craft materials and scout publications
- Grants for a whole Section or Group to undertake an activity
- General skill training events, information days for adult members
- Computers for the administration of records or other general administrative duties

- Staff costs for local Administrators, camp site staff or activity instructors
- The repayment of loans, deficits on events or any kind of retrospective funding of this nature

The above lists are not exhaustive and are regularly reviewed by the Development Grants Board, subject to the Association's policies and priorities, together with the availability of funding and the wishes of any external organisations and individuals who provide funding to distribute to local Scouting.

### **How to apply**

What is most important is to have a clear idea of what you want funded and why, how much the whole project costs, how much you have already raised and how much you are asking for. If you do not have the balance, where will it come from?

You do not need to worry about which particular Fund to apply to, as the Grants Team will work that out for you as they read the application form. Grants will generally be made from the most appropriate Fund, thus avoiding you having to make duplicate applications.

You can apply using the generic application form by downloading the application form at:  
[www.scouts.org.uk/grants](http://www.scouts.org.uk/grants)

- Please ensure you complete the application form as fully as possible
- Seek support from local Scout sources also – there are often monies available locally
- Get it signed by the relevant people
- Keep a copy for yourself
- Allow at least 6 weeks for the application to be processed, particularly if it is for a specific event.
- Applications **MUST** be received at least 6 weeks before any event – late applications will not be considered.
- Do not apply for things you have already bought/spent money on
- Provide the extra documentation where it is requested
- Don't assume the answer will automatically be 'Yes' – funds are limited and applications may

often be in competition with others equally or even more deserving than yours

- If you are not sure about anything, ask!

### **Advice on individual ‘financial hardship’**

A number of the Funds we manage are to support individual members in ‘financial hardship’, something which can be a difficult subject to discuss within your Group with parents and Leaders. Evidence that can help you make best judgement of ‘financial hardship’ would be if a family is in receipt of one of the following:

- Free school meals\*
- Income Support
- income-based Jobseeker's Allowance
- an income-related employment and support allowance
- support under Part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that does not exceed £16,190 as assessed by Her Majesty's Revenue and Customs
- the Guarantee element of State Pension Credit

\*Free school meals are provided to all pupils in primary schools in a few areas of the country, so the other indicators are more valid in these circumstances.

### **HQ Funds**

The DGB manages a number of Funds on behalf of the Association, for the primary purpose of supporting the development of local Scouting. The summary below gives details of each fund, their purpose and criteria for making a grant:

- The Benevolent Fund

“Supporting members, individuals and groups and focussing on areas of community development, particularly helping new groups in areas of deprivation.”

- To support the establishment of new Groups in ‘recognised’ areas of deprivation
- To support the establishment of new Groups in other locally recognised ‘community development’ areas
- To support individual adult members for the costs of camps, events, travel, uniform

and other out-of-pocket expenses (within the UK) when in personal financial hardship. Membership Fees and core training costs are excluded

**Limits: The general maximum grant to be £2,000 at no more than 50% of total costs. In exceptional circumstances a single one-off grant of up to 100% funding could be awarded to a beneficiary Group up to a maximum of £3,500**

- The Training and Development Grants Fund

“A fund covering all aspects of training and development for actual and potential Scout Leaders and encompassing the current remit of the Development Grants Board.”

- £100 Start up grants and Supplement Grants for new Sections
  - Small Development Grants to support: Development planning events for Groups/Districts/Counties with a focus on growing the Movement, Country/Regional Development Sectional events focussing on growth of the Cub Scout and Scout Network sections, DC/GSL Support events, capital equipment to promote Scouting, Training Adviser recruitment/support, local adult recruitment initiatives (**Limits: Maximum £2,000 on a matched funding basis. Grants for conferences will only be provided twice for the same applicant over a 5 year period**).
  - Major Development Grants to support long term development projects focussing on four main priority areas of development:
    - Recruiting and retaining Adults,
    - Development of the Cub Scout & Scout Network sections
    - Co-education
    - Minority Communities
- (Limits: Grants over £2,000, matched funding generally required, initially for a 3 year period, possibly up to 6 years with tapered funding. Agreed grants will only be held open for 12 months prior to projects beginning, after which a renewed application will be required to be submitted).**

- Activity grants to support a number of areas related to Activity Assessor training and development, DofE Expedition Assessor training and other related training, and Activity Permit Assessment courses (**Limits: Grants are a maximum of 50% of course fees and travel**)

- The Special Needs Fund

“The Special Needs Fund supports individuals Scouts with Special Needs and the development of special needs scouting in general.”

- Improving physical building access, linked to the provision of an Accessibility Audit
- Provision of portable equipment; ramps, wheelchairs, induction loop systems, play equipment and similar items and mobility or other equipment in order that individuals can participate in scouting activities
- Translators, signers for large events or adult training, provision of appropriate signage and information systems at events

**Limits: The maximum grant is £3,500 per application, on a matched funding basis, other than in exceptional circumstances. One application per Scout unit per year.**

- The International Fund

“The International Fund provides financial support for any projects that are aimed to increase international friendship amongst Scouts and Scouters.”

- To support individual members in financial hardship for International camps, visits and exchanges, Jamborees (not the World Jamboree)
- To support International community development projects, and Explorer Belt Expeditions
- Some limited funding is also available from this Fund, to support members of Girlguiding UK

**Limits: Grants are normally not provided as a block grant to support a whole Group/Section or camp, with a preference for applications to be received in support of members in financial hardship. Applications MUST be received 3 months prior to the event.**

A maximum grant is £200 per individual member, with only one application per year accepted per individual member.

- The King George VI Memorial Leadership Fund

“A fund for projects connected or associated with the training of Scouts, Explorer Scouts, Members of the Scout Network, and potential and actual adults in Scouting upon application by Scout Districts, Counties, Areas, Regions, Countries or Headquarters of The Scout Association.

- To support the provision of capital training equipment for adult training
- To support Trainer training Modules, **not** Core Wood Badge training
- To support Young Leader training courses, Executive and other sub-Committee training, First Response and First Aid Trainer training
- To support adult members with their own personal development with regards to adventurous activity training (this is a discretionary award, limited to available funds)

**Limits: These are reviewed annually by the DGB against a set of common items requested, with upper limits set for different items of equipment, internal courses and external courses. Grants are usually a maximum of 50% of actual costs, or less, depending on set limits. Grants are agreed prior to expenditure, but paid on sight of receipts/invoices.**

- The Ralph Reader Memorial Fund

“To assist deserving individual members of the Scout and Guide Movements under the age of 20 years. Grants may be given towards the costs of camp fees, Scout and Guide uniform, travel to Scout or Guide events, career training, convalescence after an illness, or any other purpose.”

- Limited to youth members under the age of 20 years, from both Scout and Guide organisations
- To support purchase of uniforms, camps and events in the UK and abroad (normally the International Fund will take up

applications for camps abroad, where possible)

- Support to costs of other events including travel costs both within and abroad, for individuals in financial hardship
- Any other purpose considered worthy of support by the Board, benefitting a youth member under the age of 20 years.

**Limits: Maximum grants of £200 per individual for camp fees, or 50% of costs whichever is the lower amount. For other purposes a maximum grant of 50% of costs is the norm. Matched funding is always sought. Applicants must provide evidence of financial hardship for beneficiaries.**

- The Minibus Club Fund

“To aid individual Scout Leaders for driving minibuses and other associated costs e.g. tachometer/seat belts.”

- To support individual adult leaders with MIDAS training
- DVLA D1+E training and assessment for minibuses and trailers
- Safety equipment for minibuses

**Limits: Generally 50% match funding, up to a maximum of £500 per individual. Grants to individuals for training and assessment can only ever be made once. (This Fund is limited in resources and the need maybe moved to another Fund in due course)**

- The Sea Scout Admiralty Fund

“To assist Royal Navy recognised Sea Scout Groups to obtain boats and equipment and to develop Sea Scout Training. This fund requires the Group to contribute 50% towards the cost of the project.”

- To support the purchase of boats and equipment
- To support training courses towards a national governing body award
- To support other such purposes so as to develop Sea Scouting training, with the exception of buildings

**Limits: Only for Royal Navy recognised Sea Scout Groups. Only one application per**

**Group per financial year allowed, where Funds are available. The maximum grant is £2,500, on a match funding basis.**

- The Trinity House Fund

“To assist non-Royal Navy recognised groups in obtaining boats/equipment or for contributing towards the cost of training courses. This fund requires the Group to contribute up to 50% of the cost of the project.”

- To support the purchase of boats and equipment
- To support leader/ instructor training, particularly towards NGB qualifications
- Safety equipment, including safety boats and related equipment
- Building refurbishment related to the above

**Limits: The maximum grant is £10,000, on a matched funding basis. Priority is given to non-RN recognised Sea Scout Groups, though water activity teams and centres may apply also. Grants over £5,000 are the exception and all grants are provided on a matched funding basis.**

The overall Fund is not very large, with Water Activity team and Centre applications usually accepted towards the end of the year to allow Groups access to the Fund first. The Fund is provided by an external donor and annual changes to limits and purpose maybe made.

- The W.T. Taylor Air Scout Fund

“To provide gliding scholarships, equipment, refurbishment of HQs and training for Air Scouts.”

- To support the purchase of planes and other equipment
- To support air training, and air experiences for youth members; simulator flights, gliding and other flight experiences
- To support the general costs of Air Scout Groups, building costs and development

**Limits: Grants are up to a maximum of £2,500 or 50% of costs, whichever the lower. Only one application per Scout Group per financial year allowed**

- Cornwell Memorial Fund

The Fund is open to all recipients of Gallantry and Meritorious Awards, including recipients of the Cornwell Badge. On receipt of an Award, recipients or their Group may make application for a grant. The grant will be provided to the Scout Group/Unit to which the individual recipient is a member in order that they can undertake an activity which involves and benefits both parties. Although no limit is made to the grant level, it is thought that the average grant will be in the region of £300. Applications are limited to one per Award received.

- The Development Fund (Designated) and The Future Growth Fund (Designated)

To provide additional funds on top of those already available in the existing restricted fund” and “to finance a variety of projects relating to the medium/long term growth of Scouting”. Grants for the current Building Project Pilot Project are being made from the Development Grants (Designated) Fund.

General notes:

The majority of grants are provided on a matched funding basis, except in exceptional circumstances, with the exception of the £100 Start Up grant and Supplementary grant. Some limits/restrictions are determined by external donors, whilst others are set by the DGB in order to maintain a level of equality between similar Funds. The size and level of use of Funds also can determine what restrictions maybe imposed in order to ensure a ‘fair share’ is maintained. Retrospective applications are **never** accepted and all applications generally require to be received a minimum of 4 weeks prior to the event or need. All applications require the support of the Line Manager to the applicant body e.g. DC for a Group application and so on.

### Our Supporters

We are indebted to a number of individuals and organisations who have and/or continue to provide financial support to The Scout Association in order that we can distribute grants to support local Scouting.

We very much thank them for their support and generosity, and always encourage local Scouting bodies which receive a grant, to take the

opportunity to learn about the relevant donor, and where appropriate, let these supporters know how the Group, Unit or individual has benefited.

Our supporters include:

#### The Freemasons Grand Charity



<http://www.grandcharity.org/>

#### The Royal Navy



<http://www.royalnavy.mod.uk/>

#### Trinity House



Trinity House

<http://www.trinityhouse.co.uk/>

- The Milly Apthorp Charitable Trust
- The Singleton Family
- The Minibus Club

For further advice on HQ Funds and Grants, please contact the DGB Grants Team at Gilwell Park Tel: 020 8433 7100

Email: [development@scout.org.uk](mailto:development@scout.org.uk)

For advice on grants for International camps or Activity training, please contact the appropriate team: Tel: 020 8433 7100

International Team: [international@scout.org.uk](mailto:international@scout.org.uk)

Activities Team: [activities@scout.org.uk](mailto:activities@scout.org.uk)

For information and advice on external grant sources other general fundraising advice, please contact the HQ Fundraising Team [fundraising@scout.org.uk](mailto:fundraising@scout.org.uk) Tel: 020 8433 7100