

Recognition of RYA Training Establishments



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0845 300 1818

Introduction

This is the fourth edition of the factsheet relating to the recognition of RYA Teaching Establishments within The Scout Association. It updates the edition dated January 2000.

Further editions may be published in the light of experience with this edition. Publication of further editions will be notified in Talking Points and the Activities Newsletter.

General

The factsheet details the arrangements that relate to the gaining of authority to run courses and to issue RYA Certificates. These arrangements apply to the following courses

- RYA Young Sailors Scheme
- RYA National Dinghy Certificate Scheme
- RYA National Powerboat Scheme
- RYA National Motor Cruising Scheme
- RYA Competent Crew and day Skipper/Watch Leader Certificates
- RYA/DTP Coastal Skipper Certificates
- RYA National Windsurfing Certificates
- RYA Junior Windsurfing Certificates
- RYA Inland Waterway Helmsman Certificates

Any Unit within The Scout Association (e.g. Sailing Scheme, Activity Centre, Scout Group etc.) may apply for approval. This factsheet outlines the procedure for applying for Recognition through Headquarters. Before applying a Principal and/or Chief Instructor with the necessary qualification should be nominated

to run the establishment. The Principal may be an Administrator with no technical knowledge, in which case a Chief Instructor will be needed. In other cases the Chief Instructor may act as the Principal. The Chief Instructor must be fully aware of the details in the particular scheme or schemes it is intended to offer. Details are contained in the appropriate publications obtainable from RYA (Publications), RYA House, Ensign Way, Hamble, Southampton SO31 4YA.

Headquarters is very pleased to offer help and advice in respect of gaining, this approval and doubtful applicants are advised to contact the Activities Office of Programme and Development Department at Gilwell Park on 0845 300 1818.

Application

- (a) The application form is available from the Activities Office, The Scout Association, Gilwell Park, Bury Road, Chingford, London E4 7QW; this should be returned to the Activities Office upon completion.
- (b) If it is considered that the Establishment is ready for Recognition, the application form will be sent to the Royal Yachting Association.
- (c) Arrangements will be made for the Establishment to be inspected. Such inspection will include examination of the crafts to be used and their equipment, safety/escort boats, the Chief Instructor's knowledge and experience of any other instructors and the standard of instruction demonstrated. The Inspector will also need to know what arrangements exist for shore-based instruction.

The Scout Information Centre

Gilwell Park Chingford London E4 7QW Tel + 44 (0)20 8433 7100 Fax + 44 (0)20 8433 7103 email info.centre@scout.org.uk www.scoutbase.org.uk

- (d) On receipt of a satisfactory inspector's report, the authority to operate as a Recognised Teaching Establishment will be granted.
- (e) As the primary recognition is that of The Scout Association all correspondence regarding recognition should be through the Activities Office of the Programme and Development Department. The Scout Association will require annual confirmation of the continuance of the Principal and scheme.
- (f) Should the Chief Instructor resign at any stage, the Recognition will automatically terminate pending approval of a new Chief Instructor. All such requests should be made through The Scout Association.
- (g) Groups applying for Recognition should be prepared to offer training to other Scout Groups in the District and County.
- (h) Headquarters pays the cost of the initial centre inspection fee. Each centre is responsible for payment of an annual fee to cover re-inspection. This cost is invoiced directly to Headquarters and then to centres respectively.

Publications Cross Reference

RYA Application for Recognition