

Role description for a ... Area Chairperson



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0845 300 1818

Title: Area Chairperson

Outline: To assist the Area Commissioner in the effective operation of the Scout Area by leading and supporting Area administrators in accordance with Policy Organisation and Rules of The Scout Association.

Responsible for: The Area Executive including the Area Secretary and Treasurer.

Responsible to: As Chair of the trustee body, the Area Executive Committee, the Chairperson is responsible to the Area Scout Council.

Main Contacts: Members of the Area Executive, Area Chairman, Area Scout Leaders, District Chairmen, Area Scouters, Area Commissioner.

Appointment Requirements: To understand and accept The Scout Association's values and policies, have a satisfactory CRB clearance and to complete the appropriate training modules as outlined in *The Scout Association's Adult Training Scheme*. The Chairperson is a charity trustee of the Area and as such must not be disqualified from being a charity trustee by virtue of the Charities Act (see *POR* Chapter 13 for more details).

"General" Main Tasks	"Specific" Tasks Agreed with the Area Commissioner
• Chair the Area Scout Council	
• Chair the Area Executive Committee	
• Work closely with and support the Area Commissioner, maintaining effective communication	
• Work with the CC to encourage development of Scouting within the Area and as part of the Community	
• Ensure all members of the Area Executive are fully briefed on the requirements of their roles	
• To ensure that the Area Executive Committee acts within the legislation applicable to Charity Trustees	
• Ensure that a Area annual general meeting takes place within 6 months of the end of the financial year	
• Be a full and active member of the Area Executive Committee	
• To prepare formal agreements between the Area Executive Committee and sponsoring authorities	
• Promote Scouting and be a liaison with outside bodies	