

The Queen's Scout Award – the process from completing the Award to presentation



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0845 300 1818

What is the Queen's Scout Award?

The Queen's Scout Award is the top Award in Scouting. It can be achieved by Explorer Scouts and members of the Scout Network. The requirements of the Award include:

- Completing at least eighteen months Membership of either Explorer Scouts or Scout Network.
- Completing eighteen nights of residential events – 12 of which must be under canvas.
- Completing activities in various areas relevant to the aims of Scouting.
- Completing either the Gold Duke of Edinburgh's Award or five Scout Challenges that correspond with the sections of the Duke of Edinburgh's Award.
- Completing a presentation of the achievement of the Queen's Scout Award to a selected audience.

It is an Award that should be achievable by all, no matter their physical or mental ability.

Who approves the completion of a Queen's Scout Award?

The Queen's Scout Award is approved by a relevant Commissioner, probably either the District Explorer Scout Commissioner or County/Area Scout Network Commissioner. This is to ensure that the requirements have been met and the prospective Queen's Scout is familiar with the options available for presentation of the badge and the Royal Certificate.

What happens when the Award is approved?

There is a card within the Navigator file. This should be completed by the Queen's Scout and countersigned by the appropriate Commissioner.

The card should then be sent to the Queen's Scout Award Co-ordinator at Gilwell Park. The Office will ensure that the rest of the process starts.

The badge will be despatched to the County/Area Queen's Scout Award Co-ordinator. If the Certificate is also to be presented locally, this will be included with this despatch. Badges and Certificates should be presented by the County/Area Commissioner or their nominee at an appropriate Group, District or County/Area occasion. If the Certificate is to be presented locally, this should ideally be completed by a person of appropriate standing such as the Chief Commissioner or the Lord Lieutenant.

National Certificate Presentations

If the Queen's Scout has requested to attend a National Presentation, details of the next presentation will be sent at the appropriate time. The County/Area Queen's Scout Award Co-ordinator will be notified if a young person chooses to do this, so they can then update their own records. Presentations are held in London and at other venues in the United Kingdom on a regular basis. If the Queen's Scout is unable to attend the next presentation, they will have the option of either waiting for the details of the presentation after that, or having the Certificate returned to the County/Area for local presentation.

Windsor National Scout Service and Parade of Queens' Scouts.

The Scout Information Centre

Gilwell Park Chingford London E4 7QW Tel + 44 (0)20 8433 7100 Fax + 44 (0)20 8433 7103 email info.centre@scout.org.uk www.scoutbase.org.uk

Each year, The Queen allows a Parade of Queens' Scouts in the quadrangle of Windsor Castle. The date of the Parade is always close to that of St. George's Day (23rd April) and the date of each Parade is sent to Counties/Areas and circulated in Talking Points.

If the Queen's Scout wishes to attend the Parade and Service, they should indicate on the card and they will receive further details in good time for the next event via their County/Area Windsor Co-ordinator (in many areas this role will be filled by the Queen's Scout Award Co-ordinator).

What happens if:

- *I don't have a card to send to Gilwell Park?*
Spare cards are available from County/Area Queen's Scout Award Co-ordinators. The County/Area Co-ordinators can get further copies from the Queen's Scout Award Co-ordinator at Gilwell Park.
- *I want to run a County/Area presentation, but I don't know who has gained the Award.*
Counties/areas should maintain their own records as to who has achieved the Award. This is the responsibility of the Queen's Scout Award Co-ordinator. However, if there is a problem, contact the Queen's Scout Award Co-ordinator at Gilwell Park and they will try to help.
- *I would like a duplicate Certificate or Badge for an Award holder.*
Please contact the Queen's Scout Award Co-ordinator at Gilwell Park. They will need to know the name of the Award Holder and the month and year the Award was gained. Only Badges and Certificates of the current design can be obtained. For Award holders from April 2002, this is all the information needed. For Award holders before this date, evidence that the Award was completed will be needed – for example, a damaged Certificate, copy of Record Book page, etc. There is a cost of £2.00 to cover production, postage and packaging.