

Partnership Agreements - Worked Examples



Item Code FS452003 Feb/02 Edition no 1

0845 300 1818

Worked Example – Agreement with a Scout Group

PARTNERSHIP AGREEMENT

between a **1st Anytown Scout Group** and
Anytown Scout District

For The Provision of Explorer Scouting

Where a Scout Group wishes to work closely with an Explorer Scout Unit, or where a Unit wishes to link closely with one or more Groups, a Partnership Agreement needs to be signed by the parties involved.

The Partnership Agreement is designed to help a Scout District ensure that an Explorer Scout Unit and the one or more Scouts Groups it links with, has an effective working relationship.

This is a framework for an Agreement, in that it contains a number of statements that could be used, however these **should** be modified or deleted according to the individual circumstances of the particular Scout Group and Unit.

This Partnership Agreement should be reviewed annually, or whenever one or more of the signatories to the Agreement changes.

Introduction

- The agreement may be two way, between a Group and District, or three way, where a particular Explorer Scout Unit wishes to establish a partnership.
- This Support Agreement is between **Anytown Scout District** and **1st Anytown Scout Group** (for the provision of Explorer Scouting) and if appropriate **Anytown West Explorer Scout Unit**.

- Membership of the Unit is open to **any 14 – 18 year old**.
- Management of the Group is the responsibility of **the Group Scout Leader**. Management of the Explorer Scout Unit rests with **the District Explorer Scout Commissioner**.

Liaison between the Unit and the Group

- Effective liaison between the Group and Unit is important. The Unit's Explorer Scout Leader (or nominee) is invited to attend the following Group meetings: **Group Executive, Group Leaders Meeting, The Group AGM**.
- These other Leaders/Unit Members may also attend these Group meetings: **Assistant Leaders and Helpers**.
- The Scout Leader and Explorer Scout Leader will meet **at least two** times a year to plan linking between the two Sections. (It is recognised that Scouts may join one or more Explorer Scout Units.

Links between the Scout Troop and the Explorer Scout Section

- The Scout Leader and the District Explorer Scout Commissioner (or their representative) will ensure that effective transfer of Members takes place. The aim is for all Scouts to become Explorer Scouts. This will be helped by **Birthday cards at 13 and 14, promotions and road shows, and the District Joint Activity weekend**.

The Scout Information Centre

Gilwell Park Chingford London E4 7QW Tel + 44 (0)20 8433 7100 Fax + 44 (0)20 8433 7103 email info.centre@scout.org.uk www.scoutbase.org.uk

- Every year, the Scout Leader will provide details of Scouts aged 13 and over to the District Explorer Scout Administrator
- A Scout may choose to join any Explorer Scout Unit. This Agreement does not mean that Scouts should only join the Unit partnered with this Group. Also, a Scout may join more than one Explorer Scout Unit.

Equipment, facilities and resources

- The Explorer Scout Unit will meet at **Cumberland Park**, which is the property of **the Scout Group**. The financial arrangements for providing the meeting place are **the unit will pay the hourly hire rate decided by the group exec in April each year**.
- The Explorer Scout Unit will normally meet at **20:00 on Thursdays**. **The Unit may also use the meeting place at other times, provided this booking procedure is followed (see Group HQ booking form to be returned to Mrs Miggings)**.
- The Scout Group will provide the Unit with access to the following resources **Camping gear, use of Group Minibus (when booked through Mrs Miggings)**.
- The Unit will be able to provide the Group with access to the following resources **climbing equipment, tents and general camping equipment, canoes**. **The Unit may store their equipment in the main hall cupboard next to the kitchen**.
- The Scout Group will provide the following financial assistance **petrol money for outings**.
- The Scout Group will, in the event of the Unit's closure, have ownership of the following **any items used during meetings (e.g. books, maps, etc, foodstuffs)**. Any other resources will go to the District Scout Council.
- The Explorer Scout Unit will manage its own finances. It will provide annual accounts to, and pay the Headquarters membership fee, along with any other fees (e.g. County/Area and District) to the District Treasurer.

- The Explorer Scout Unit (or individual members) will pay the following to **the Scout Group** for use of their facilities and/or resources **£2 per member per week**.
- The Explorer Scout Unit will assist the Group in the following activities or area Group activity days **the Group Fair in June**
- The Explorer Scout Unit, has, or intends to establish additional Partnership Agreements with the following Groups **N/A**
- Any other details **the Unit will wear the Group Scarf**

Review

- This Agreement will be reviewed by all parties on **30th January 2003** or if there is a change of any of the persons holding the roles below:

Signatures to the agreement

For the Scout Group

Group Scout Leader

For The Explorer Scout Unit

Explorer Scout Leader

For The District

District Explorer Scout Commissioner

Date

30th January 2002

Worked Example – Agreement with an Activity Centre

PARTNERSHIP AGREEMENT

between ***the District Activity Centre*** and
Anytown Scout District

For The Provision of Explorer Scouting

Where an Activity Centre wishes to work closely with an Explorer Scout Unit, a Partnership Agreement needs to be signed by the parties involved.

The Partnership Agreement is designed to help a Scout District ensure that an Explorer Scout Unit and the Activity Centre it links with, has an effective working relationship.

This is a framework for an Agreement, in that it contains a number of statements that could be used. However these **should** be modified or deleted according to the individual circumstances of the particular Activity Centre and Unit.

This Partnership Agreement should be reviewed annually, or whenever one or more of the signatories to the Agreement changes.

Introduction

- This Support Agreement is between ***the Anytown Scout District*** and ***the Anytown Activity Centre*** (for the provision of Explorer Scouting).
- Membership of the Unit is open to ***any 14 - 18 year old***
- Management of the Activity Centre is the responsibility of ***the Activity Centre Manager***. Management of the Explorer Scout Unit rests with ***the District Explorer Scout Commissioner***.

Liaison between the Unit and the Activity Centre

- Effective liaison between ***the Activity Centre*** and ***Unit*** is important. The Unit's Explorer Scout Leader (or nominee) is invited to attend the

following Activity Centre meetings ***Activity Centre Management Committee***.

Equipment, facilities and resources

- The Explorer Scout Unit will meet at ***Anytown Activity Centre***, which is the property of ***the Activity Centre***. The financial arrangement for providing the meeting place is ***a fee of £100 per term payable in advance***.
- The Explorer Scout Unit will normally meet at ***19.30 - 21.30 on Thursdays***. ***The Unit may also use the meeting place at other times, provided this booking procedure is followed***.
- The Activity Centre will provide the Unit with access to the following resources ***use of all water activity equipment on the normal meeting night (dinghies, kayaks, canoes and safety equipment)***. ***The Unit may also use the Coxswain's Lodge for other Unit Activities on meeting nights***.
- The Activity Centre will allow the Unit to use ***equipment at a discounted rate of 75% off normal charges at all other times, subject to normal booking procedures***.
- The Activity Centre will allow ***the Unit to use the Coxswain's Lodge for storage of Unit Equipment***.
- The Activity Centre will, in the event of the Unit's closure, have ownership of the following ***N/A***. Any other resources will go to the District Scout Council.
- The Explorer Scout Unit will manage its own finances. It will provide annual accounts to, and pay the Headquarters membership fee, along with any other fees (for instance County/Area and District) to the District Treasurer.
- The Explorer Scout Unit will assist the Activity Centre in the following activities ***County Water Activities weekend***.
- The Explorer Scout Unit, has, or intends to establish additional Partnership Agreements with the following Groups ***N/A***

- Any other details ***the Unit will wear the District Scarf as worn by all members of the Activity Centre.***

Review

- This agreement will be reviewed by all parties on ***31st January 2003*** or if there is a change of any of the persons holding the roles below.

Signatures to the agreement

For the Activity Centre

Manager

For the Explorer Scout Unit

Explorer Scout Leader

For the District

***District Explorer Scout
Commissioner***

Date

30th January 2002

For more information on Partnership Agreements please refer to factsheets:

'Partnership Agreements'

'Partnership Agreement (blank)',

available from Scoutbase or the Information Centre.

Alternatively contact the Explorer Scout Office at Gilwell Park:

explorer.scout@scout.org.uk