



World Organization of the Scout Movement
Organisation Mondiale du Mouvement Scout

World Scout **Bureau** Mondial du Scoutisme

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To: International Commissioners
European Scout Region

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Our ref: Volunteers to the WYF

Dear colleagues,

The World Youth Festival Barcelona 2004, organized by the International Preparatory Committee (IPC) and integrated by regional platforms and some international organizations, would like to invite young Scouts to be volunteers for the term of one month, between 22nd of July and 22nd of August, helping with the organization of the event.

All the expenses, including the flight ticket and pocket money, will be covered by the organizers.

This volunteer programme, in the framework of the European Volunteer Service (EVS), includes three phases: before (preparation), during (event) and after (evaluation) the World Youth Festival and the participants will receive special preparation for the event.

It would be important if the volunteers are able to communicate in one of the official languages of the WYF which are Spanish, English, French and Catalan.

Those interested in the programme should be between 18 and 25 years old and be of an European nationality (Countries who are member of the European Union, except Spain for this programme).

The organizers of the WYFB 2004 want to ensure that volunteers:

- Enjoy an educational experience and learn from the thematic content of the Festival, as well as from the experience of being a volunteer in a special multicultural context where it will be necessary to share many things.
- Exchange points of view and experiences with young people from other cultures on subjects that concern us and even develop projects for the future.
- Play an active role in an international event, enjoy the Festival from the inside and participate in a wide range of organized activities.

Board

During the period that volunteers work at the Festival, they will be served breakfast, lunch and dinner. Volunteers will be given tickets that can only be used at the restaurant in the Festival venue.

Transport

During the period that volunteers work at the Festival, the organizers will be responsible for transporting volunteers to the Festival venue. Volunteers will also receive passes for two rides a day on the public-transport network.

Clothing

Volunteers will wear a vest and a cap so they are easily recognized as Festival volunteers by participants needing help.

Training

Before the event begins, all volunteers will attend specific training sessions for the Festival so they have the tools they need to perform the tasks assigned to them. They will also attend a one-day general training session about the Forum on Saturday, which will consist of an explanation of the content of the Forum and a guided tour of the venue.

Activities

There are different areas in which volunteers can work:

1. Programme Area

1.1. Central Programme

- Helping with organization and logistics aspects of the Solidarity Fair, a space where the different youth organizations attending the Festival will provide information on their projects.
- Working in the area of logistics in the venues where the main conferences will be held: the preparation of conference rooms, supervising the use of technical equipment, etc. .

1.2. Self-Organized Programme

- Working in the area of logistics at the venues where all the youth associations' gather and self-organized activities will be held (conference rooms, technical equipment, daily programming, etc.).
- Helping with the organization and logistics of the youth-association fair, where youth associations will display material on their activities and projects.
- Providing physical spaces for any non-programmed meetings and activities that arise spontaneously.

1.3. Parallel Programme

- Working on the organization of different sporting activities at the different Festival spaces (beach, Festival venue, etc.).
- Participating in the organization of cultural activities, tours, excursions, etc. to be held in Barcelona and Catalonia, and acting as a tour guide during these activities.

1.4. Opening and Closing Ceremonies

- Working on the organization and in the area of logistics and spaces for the Festival's opening and closing ceremonies and parties.

2. Participant-Support Area

2.1. Campground

- Working on the organization and information on internal procedures of the Mar Bella campground, where all Festival participants will stay, and helping to create a dynamic atmosphere there.
- Assigning tents and accompanying participants, as well as providing information on how the campground works (rules, layout, etc.).
- Providing information and support in cases of lost objects, emergencies, etc.
- Providing information on Festival programming and other logistics and practical aspects.

2.2. Transport

- Welcoming participants at the airport, providing them with the information they need and accompanying them to the campground on the shuttle bus.
- Coordinating transport and accompanying the participants on cultural and sightseeing tours of Barcelona and the rest of Catalonia.
- Coordinating transport on the shuttle buses from the campground to the Festival venue.

3. Communication Area

- Working at the press office: organizing press conferences, making contact with and helping the media, gathering information, etc.
- Providing support to the press team: obtaining information, carrying out surveys of the participants, distributing the Festival newspaper, updating the Festival website, making contacts for interviews on the Festival radio station, etc.

Volunteers will work in teams. Daily meetings will be held between the team leaders and volunteers to organize the 5-hour shifts for the next day. Volunteers will be able to ask questions, express their concerns and make proposals.

Selection

For those who are interested, please fill out the enclosed form and send it before May the 15th to :

secretariat_brussels@worldnet.scout.org

The selection will be made in the following days and those selected as volunteers will be contacted soon afterwards.



Richard Amalvy,
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