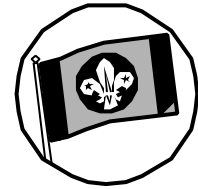


2.15 Job Description – Chairman (or ‘Leader’) of the Scout Fellowship



1. Job Title

Chairman of the Scout Fellowship

2. Responsible to:

Group Based Scout Fellowship	– Group Scout Leader
District Based Scout Fellowship	– District Commissioner
County / Area Scout Fellowship	– County / Area Commissioner
Regional Based Scout Fellowship	– Designated County / Area Commissioner or National Commissioner for Scout Fellowship
National Scout Fellowship	– National Commissioner for Scout Fellowship
Headquarters Scout Fellowship	– National Commissioner for Scout Fellowship

3. Job Summary

- To encourage and lead the Scout Fellowship in providing ‘Active Support’ to Scouting, in line with its agreed remit
- To provide leadership in the effective management of the Scout Fellowship

4. Mandatory Job Requirements

On behalf of the responsible GSL or appropriate Commissioner;

- To ensure that all members of the Scout Fellowship are aware of the Scout Association’s policy on Child Protection, and that Confidential Enquiries are completed where appropriate (see factsheet “Running a Scout Fellowship - Working with Young People”)
- To ensure that proper accounts are kept by the Scout Fellowship (see factsheet “Finance”)
- To ensure that all activities comply with the requirements of the Policy, Organisation and Rules of the Scout Association (see factsheet “Running a Scout Fellowship – Adventurous Activities”)

5. Recommended Job Requirements

- To ensure that a remit for the Scout Fellowship is reviewed and agreed each year (see factsheet “Agreeing the Remit for a Scout Fellowship”)
- To represent the views of the Scout Fellowship to the GSL or appropriate Commissioner, or any other interested party

- To ensure good working relationships with all sections of local Scouting (see factsheet “Acting as Liaison for your Scout Fellowship”)
- To work effectively with the Secretary, Treasurer and other members of the Scout Fellowship Executive Committee (see factsheet “The Scout Fellowship Executive Committee”)

Other Main Activities

- To effectively chair meetings of the Scout Fellowship (see factsheet “Running a Scout Fellowship Business Meeting”)
- To encourage the membership of the Scout Fellowship to organise a balanced programme focused on providing ‘Active Support’ to Scouting and including elements of social activities and service to the community.
- To ensure effective communication and proper integration with other Scout Fellowships, so that the overall needs of local Scouting are met.

Note: the responsible GSL or appropriate Commissioner, in order to meet the needs of local Scouting, may add other requirements and activities.