

## 2.15 Job Description - Chairman (or 'Leader') of the Scout Fellowship



### 1. Job title

Chairman of the Scout Fellowship

### 2. Responsible to:

Group Based Scout Fellowship	– Group Scout Leader
District Based Scout Fellowship	– District Commissioner
County/Area Scout Fellowship	– County/Area Commissioner
Regional Based Scout Fellowship	– Designated County/Area Commissioner or National Commissioner for Scout Fellowship
National Scout Fellowship	– National Commissioner for Scout Fellowship
Headquarters Scout Fellowship	– National Commissioner for Scout Fellowship

### 3. Job summary

- To encourage and lead the Scout Fellowship in providing Active Support to Scouting, in line with its agreed remit
- To provide leadership in the effective management of the Scout Fellowship.

### 4. Mandatory job requirements

On behalf of the responsible GSL or appropriate Commissioner:

- To ensure that all members of the Scout Fellowship are aware of The Scout Association's policy on Child Protection, and that Confidential Enquiries are completed where appropriate
- To ensure that proper accounts are kept by the Scout Fellowship (see section 2.9 'Scout Fellowship Finances')
- To ensure that all activities comply with the requirements of the *Policy, Organisation and Rules* of The Scout Association (see section 2.4 'Running a Scout Fellowship').

### 5. Recommended job requirements

- To ensure that a remit for the Scout Fellowship is reviewed and agreed each year (see section 2.11 'Agreeing the Remit for a Scout Fellowship')
- To represent the views of the Scout Fellowship to the GSL or appropriate Commissioner, or any other interested party.
- To ensure good working relationships with all Sections of local Scouting (see section 2.10 'Acting as Liaison for your Scout Fellowship')

- To work effectively with the Secretary, Treasurer and other members of the Scout Fellowship Executive Committee (see section 2.5 'The Scout Fellowship Executive Committee').

### **Other main activities**

- To effectively chair meetings of the Scout Fellowship (see section 2.7 'Running a Scout Fellowship Business Meeting')
- To encourage the membership of the Scout Fellowship to organise a balanced programme focused on providing Active Support to Scouting and including elements of social activities and service to the community
- To ensure effective communication and proper integration with other Scout Fellowships, so that the overall needs of local Scouting are met.

Note: In order to meet the needs of local Scouting, the responsible GSL or appropriate Commissioner may add other requirements and activities.